

Letter of Intent

Date:

Dear Sir / Madam

RE: _____

We are pleased to recommend Mr/Ms _____
to lease the abovementioned property subject to the following terms and conditions:-

1. **Occupier Name** : _____
Fin/Passport/Nric : _____
2. **Use of Premises** : The Tenant shall not use the premises nor permit the same to be used for any purpose whatsoever other than as a residential dwelling only.
3. **Rental** : S\$ _____ per month inclusive of the monthly maintenance charges payable monthly in advance.
4. **Period of Lease** : The lease shall be for _____ months lease term with an option to renew for another _____ months at the then prevailing market rental to be mutually agreed by the Landlord and Tenant.
5. **Booking Deposit** : _____ month booking deposit of S\$ _____ payable upon signing of this Letter of Intent by the Tenant. This deposit shall be treated as part of the first month's advance rental.
6. **Security Deposit** : _____ month security deposit of S\$ _____ payable upon signing of the Tenancy Agreement.
7. **Commencement of Lease**
The lease shall commence from _____ .
8. **Minor Repair Cost**
Borne fully by the Tenant's Occupant if the cost is below S\$ _____ per item per repair/ replacement. All repairs that exceed S\$ _____ item per repair/ replacement shall be borne by the Landlord in full.
9. **Air-Conditioning**
Tenant shall be responsible for the servicing and maintenance of air-conditioner during the term of the Tenancy. The Landlord shall pay for all necessary repairs of the air-conditioners.

10. **Stamp Fees**

To be borne by the Tenant, inclusive of duplicate copy.

11. **Utility Bill/Wifi**

To be borne by the Tenant.

12. **Diplomatic Clause**

Tenant to show documentary evidence of transferring to another country or that of his cessation of employment to invoke the diplomatic clause and to give _____ months written notice to terminate the lease.

13. **Subletting of Premises**

The Tenant is not allowed to assign, sublet, license or in any way dispose of or part with or share possession of the premises or any part thereof with any other party.

14. **Items provided by the landlord**

(a) All electrical appliances, air-conditioning units and lights fixtures to be in good working condition.

(b) General cleaning throughout the premises before handing over the subject property.

(c) _____

(d) _____

(e) _____

(f) _____

(g) _____

The above terms are accepted by the Tenant.

Signature

Name :

ID :

Date :

ACCEPTANCE COPY

I/We, _____, (Landlord) hereby confirm and agree to the terms and conditions as stated in the Letter of Intent dated _____.

Signed by:

Landlord Name:
Date:
Nric:

Landlord Name:
Date:
Nric: